

2024 Regular Meeting MINUTES  
February 12, 2024

Present:

Paul H. Smith	Supervisor
Susan Storms	Councilman/Deputy Supervisor
Shari Gerber	Councilman
Lori Borland	Town Clerk
Mickey Dietrich	RACOG Circuit Rider
Mike O'Shaughnessy	Highway Superintendent
James Burrows, Esq.	Town Attorney
Robert Ball	Assessor
Rebecca Shultz	Deputy Clerk

Supervisor Smith called the Regular Meeting to order at 7:00 p.m.

Minutes: Motion was made by Councilman Gerber, seconded by Councilman Storms to approve the minutes from the meeting on January 8, 2024. Motion passed unanimously, carried.

Privilege of the Floor: Mickey Dietrich, RACOG Circuit Rider, noted that the next RACOG Meeting will be on May 30, 2024 at a place yet to be determined. RACOG is looking to join with BOCES for a Water/Wastewater Operator Licensing Class. NYS DOS is interested in having student involvement in the local government. The Local Government Conference will be on May 1 and 2 at Turning Stone. Visioning Summit will be on March 28 at the Carthage Elks Lodge. Tug Hill Commission is working with Ft. Drum on a \$10M grant for regional funding.

Communications: None

Community Development Director – Sarah Bullock, CDD, gave a report that the progress reports on the BOA have been submitted to DOS. Steering Committee met and reviewed the timeline for the project and the most strategic sites for improvement/development. She attended SWOT meeting for the Comprehensive Plan. She met with Troy Babcock regarding possible funding for the Deferiet Fire Dept. She has been working on the Herrings Recreational Park grant that has been awarded.

Highway Report: Michael O'Shaughnessy, Highway Superintendent noted that the Jefferson Co snow and ice voucher was submitted for \$97,303. The men worked on taking down the Christmas lights, hauling snow, dug a trench for cable at the highway barn, refilled the sand barn, cutting trees, etc. from the recent winds, cutting and chipping trees. He has been working on specs and pricing for a new plow truck. He needs a letter of intent from the Board to purchase.

**RESOLUTION #1-2024** : Motion was made by Councilman Storms, seconded by Councilman Gerber to have Paul Smith and Mike O'Shaughnessy sign a letter of intent to purchase a new plow truck in the price range of \$295,000 - \$325,000. Motion passed unanimously, carried.

Dog Control Officer: no new report

Town Clerk Report: Ms. Borland noted that the Water District collections for January were \$15,519.60. The Town Clerk fees for January were \$556.50. The Transfer Site Funds collected for January were \$3918.00. DECALS commissions for January were \$6.73, and that the total DECALS sales for January were \$122.00. Deputy Clerk Shultz gave an annual report to the Board for the Transfer Site. Overall, the result was a loss of \$7,953.85 for 2023.

Code Enforcement: no report

Assessor Report: Mr. Ball has been busy on the reassessment project for the Town, which is nearly complete. There have been 8 new property sales/transfers for 2024 of which 3 were arm's length sales. All have been processed and sent to NYS.

Attorney Report: Mr. Burrows noted that the Herrings Bond Resolution has been published and the 30 day period has elapsed with no comments, so the Estoppel Notice can be published and after 10 days the Town is good to go ahead with borrowing on the bond if necessary. There was discussion about obtaining a short term bridge loan from DANC and create a capital reserve short term loan to the sewer district. It was also noted that in-kind services by the highway crew will deplete the amount needed to be borrowed. There needs to be a letter to Michelle Capone at DANC for the length of the loan.

Town Board Committees: No report

Town Supervisor's Financial Statements: Motion was made by Councilman Storms, seconded by Councilman Gerber to approve the January financial statements as provided by the CPA's. Motion passed unanimously, carried.

Vouchers: Motion was made by Councilman Gerber, seconded by Councilman Storms, to approve the vouchers in Abstract #2 in the amount of \$271,355.95. Motion passed unanimously, carried.

Old Business: None

New Business: None

Motion was made by Councilman Storms, seconded by Councilman Gerber to enter into Executive Session to discuss an employee matter. Executive Session began at 6:40 p.m.

Regular Session resumed at 6:45 p.m. Motion was made by Councilman Storms, seconded by Councilman Gerber, to reimburse Charles Terry, the Transfer Site attendant, for the \$43.00 he gave from his own funds to make up a shortfall in the weekly intake. Also to provide him with \$30.00 in "seed money" (petty cash) to be able to make change without utilizing his own funds, which he has been doing for some time now. Motion passed unanimously, carried.

There being no further business to come before the Board, a motion was made by Councilman Gerber, seconded by Councilman Storms, to adjourn. Meeting adjourned at 6:45 p.m.

Respectfully submitted:

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Lori Borland, Town Clerk