

2023 Regular Meeting MINUTES
March 13, 2023

Present:

Paul H. Smith	Supervisor
Susan Storms	Councilman
Shari Gerber	Councilman
Frank Skvorak	Councilman
Patrick Britton	Councilman Via ZOOM
Mike O'Shaughnessy	Highway Superintendent
Lori Borland	Town Clerk
James Burrows, Esq.	Town Attorney
Mickey Dietrich	RACOG Circuit Rider
James Smith	V/West Carthage
Stephen Smith	V/Deferiet
John Hawk	Public

Supervisor Smith called the Regular Meeting to order at 6:45 p.m. and the Pledge of Allegiance was recited.

Minutes: Motion was made by Councilman Gerber, seconded by Councilman Storms to approve the minutes from the meeting on February 13, 2023. Motion passed unanimously, carried.

Privilege of the Floor: John Hawk, a property owner on County Rt. 36, made a complaint that the Town Highway Dept. was moving and dumping snow on his property and that he was "threatened" by one of the crew. Mr. O'Shaughnessy was present to respond, and basically noted that nothing of the sort had taken place. No action was taken

Mickey Dietrich, RACOG Circuit Rider, noted that the next RACOG meeting will be May 24. He has been looking into funding sources for the digital radar signs. The economic visioning summit will be April 27, 2023 at the BOCES center in Glenfield, NY.

A ZOOM meeting was opened at 7:30 p.m. with Kathy Saville a representative with NY Class hosting. NY Class is a program for only municipalities and started in 1989 with competitive interest rates for their bank accounts and backed by the Federal Government. There is an online portal, with no fees for ACH or wire transfers. The current interest rate is 4.48% and is posted each day. NY Class is working closely with the North Country CPA's, who is the Town's accounting firm. There is no limit to transactions and there should be at least two authorized signors. A registration packet was emailed during the meeting for a Resolution to be passed by the Town Council.

RESOLUTION #5-2023 – Motion was made by Councilman Storms, seconded by Councilman Gerber to adopt a resolution to move forward with NY Class for our bank accounts. Motion passed unanimously, carried.

Communications: A letter was received from the Village of Carthage regarding any requests on the water matters. The requests should go through the Village Clerk and she will open a work order for the DPW workers. Any water turn ons or turn offs will be charged a \$10.00 fee, which will be passed on to the customer.

A letter was received from Mike Liberatos on behalf of Fairview Cemetery requesting assistance once more from the Town to help with their expenses. It was noted that this is already in the budget for \$2,000. It was

noted that Hillside Cemetery mowing fees are split between Wilna and Diana at the rate of \$500.00 each for two mowings. No action was taken on this matter.

Community Development Director Report: Sarah Bullock, CDD, noted in her report that a Steering Committee was formed for the BOA project in Deferiet, and that committee met on March 1. Various meetings will be set up with stakeholders for their ideas, etc. A public meeting will be held in the Spring.

Another CFA will likely open in May and she has a project that she feels would be competitive and successful in funding. She suggested that the Town consider submitting for a Parks grant this year to advance on the former Crown Cleaners site. She will be a presenter at the Economic Visioning Summit on April 27 regarding the Deferiet BOA project.

Highway Report: Michael O'Shaughnessy, Highway Superintendent, noted that he will be attending the Local Government Conference at Turning Stone in April. Bids were opened previously for a new truck, with the lowest bid being Nortz & Virkler in Lowville for \$57,220.56 for a 2022 Ford F350 with plow. This is with the State OGS 8% pricing. \$60,000 has been authorized to purchase this truck, and a resolution was passed as follows:

RESOLUTION #6-2023 – Motion was made by Councilman Storms, seconded by Councilman Gerber to move ahead to purchase the aforesaid truck from Nortz & Virkler for \$57,220.56. Motion passed unanimously, carried.

RESOLUTION #7-2023 – Motion was made by Councilman Skvorak, seconded by Councilman Storms to move the residual monies to the equipment line for additional things needed on the truck. Motion passed unanimously, carried.

Mr. O'Shaughnessy further noted that there is a need for a cold storage building. There is \$80,000 in the budget for this.

RESOLUTION #8-2023 – Motion was made by Councilman Gerber, seconded by Councilman Skvorak, to put the cold storage packet out to bid, and have the bids opened at the next regular Town Board meeting. Motion passed unanimously, carried.

Dog Control Officer: No report

Town Clerk Report: Ms. Borland noted that the Water District collections for February were \$850.30. The Town Clerk fees for February were \$453.70. The Transfer Site Funds collected for February were \$2895.00. DECALS commissions for February were \$9.12.

Code Enforcement: No report

Assessor Report: No report

Attorney Report: Mr. Burrows noted that he has reviewed the proposed draft renewal contract with DANC, and noted that he approves it as to form, however, the language for insurance coverage needs to be changed, in that DANC needs to show the Town of Wilna as insured, which is not in the current contract. There is nothing more to be reported on Carthage Energy.

Town Supervisor's Financial Statements: Motion was made by Councilman Storms, seconded by Councilman Gerber to approve the February Financial Statements provided by the CPA's. Motion passed unanimously.

Vouchers: Motion was made by Councilman Skvorak, seconded by Councilman Storms, to approve the vouchers in Abstract #3 in the amount of \$107,856.40. Motion passed unanimously, carried.

Old Business: The audit of the Justice Court's records will be scheduled in March.

New Business: Motion was made by Councilman Skvorak, seconded by Councilman Storms to allow the Deputy Town Clerk Rebecca Shultz, attend the Local Government Conference in Turning Stone, and to attend the three day Town Clerk's Conference in Syracuse at the end of April. Town Clerk Lori Borland, will not be attending either one. Motion passed unanimously, carried.

Supervisor Smith noted that he will be on vacation from March 24 through April 4, but will be available by phone if needed, and that Deputy Supervisor Storms will be available to sign anything including the vouchers.

There being no further business to come before the Board, a motion was made by Councilman Skvorak, seconded by Councilman Gerber, to adjourn. Meeting adjourned at 8:12 p.m.

Respectfully submitted:

Lori Borland, Town Clerk