

2023 Regular Meeting MINUTES
June 12, 2023

Present:

Susan Storms	Councilman/Deputy Supervisor
Shari Gerber	Councilman
Frank Skvorak	Councilman
Patrick Britton	Councilman Via ZOOM
Mike O'Shaughnessy	Highway Superintendent
Lori Borland	Town Clerk
James Burrows, Esq.	Town Attorney
Mickey Dietrich	RACOG Circuit Rider
Robert Ball	Assessor
Excused: Paul H. Smith	Supervisor

Deputy Supervisor Storms called the Regular Meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Minutes: Motion was made by Councilman Gerber, seconded by Councilman Britton to approve the minutes from the meeting on May 8, 2023, and the two special meetings called on May 22, 2023 and May 25, 2023. Motion passed unanimously, carried.

Privilege of the Floor: Mickey Dietrich, RACOG Circuit Rider, noted that the next RACOG meeting will be June 28 at the Village of Castorland. He further noted that Chris Barboza will come on as Associate Circuit Rider for the THC. RACOG is looking into possibly updating the banners for the bridge in Carthage. Deferiet has agreed to join in the joint comprehensive plan for the Town of Wilna, Villages of Carthage and Deferiet. LED lighting grant is currently in process of being closed out.

Communications: Mrs. Storms read a thank you note received from Mike Liberatos of Fairview Cemetery

Community Development Director – Mrs. Bullock provided a written report in which the majority of her time has been spent on the Deferiet BOA Project and General Economic Development. She noted that Deferiet has been awarded \$8 Million Restore NY grant to demolish the buildings at the former mill. The old RR Depot project was not funded, but there may be an interested party to purchase the buildings from the current owner, who is not moving forward. There is a possibility of Carthage and West Carthage working together on a Local Waterfront Revitalization Plan grant. She noted that she will follow up on this with the main players.

Highway Report: Michael O'Shaughnessy, Highway Superintendent, noted that the County has been billed for the shared highway work. The surplus Ford F350 was sold to an individual for \$6,000. Towns of Rutland and Champion were assisted with paving projects. Cemeteries and Town lots were all mowed. Road mowing is complete. 80 feet of culvert pipe was replaced on the Mullin Settlement Road along with work on the Kempney Road. Ten days thus far has been done on shoulders and ditches in Natural Bridge in preparation for paving. Other general activities were done as needed.

Mr. O'Shaughnessy mentioned about a Highway Equipment Reserve Account to be set up, but the matter was tabled for the time being.

Dog Control Officer: No report

Town Clerk Report: Ms. Borland noted that the Water District collections for May were \$784.00. The Town Clerk fees for May were \$1357.07. The Transfer Site Funds collected for May were \$4196.00. DECALS commissions for May were \$45.84.

Ms. Borland noted that the current Deputy Clerk, Rebecca Shultz, has had some health issues and it is not certain when she will be able to return to work. In that regard, Ms. Borland was approached by Carol Burke to be able to assist when Ms. Shultz is unavailable.

RESOLUTION #18-2023 – Motion was made by Councilman Britton, seconded by Councilman Gerber to hire Carol Burke to cover for Rebecca Shultz in the event that Ms. Shultz is not able to work, in order to provide coverage at the office for the Town Clerk. The rate of starting pay would be set at \$16.50 per hour. Motion passed unanimously, with Councilman Skvorak having abstained. Carried.

Code Enforcement: no report

Assessor Report: Mr. Ball noted that 17 of the 37 new property sales or transfers for 2023 were Arm's Length sales. He noted that Grievance Day was held on May 23, with three property owners attending to grieve their assessment, only one of which was lowered. He submitted a correction of errors for a property which the Board approved. Notices to the property owners were mailed out to inform them of the board's decisions. He has 88 open site visit/permits for 2024 Assessment Roll. He did a field review on a few parcels. He is working on finalizing the assessment roll for July 1. Ms. Borland will see to a notice in the paper.

Attorney Report: Mr. Burrows noted that even though he is still dissatisfied with the insurance language in the DANC O&M contract for WD#2, DANC has provided sufficient proof of insurance naming the Town of Wilna as an additional insured, and Mr. Burrows is fine with the new contract to be signed.

RESOLUTION #19-2023 – Motion was made by Councilman Britton, seconded by Councilman Gerber to have Supervisor Smith sign the new O&M Contract with DANC. Motion passed unanimously.

Town Supervisor's Financial Statements: The May financial statements have not yet been received by the CPA firm, so the approval was tabled until the next meeting on July 10.

Vouchers: Motion was made by Councilman Skvorak, seconded by Councilman Britton, to approve the vouchers in Abstract #6 in the amount of \$122,636.30. Motion passed unanimously, carried.

Old Business: None

New Business: Supervisor Smith had asked Ms. Borland to obtain a quote to replace the tile flooring in the front vestibule area. (6 x 8 ft.) She contacted Roggie Flooring but they have not gotten back to her as of this meeting.

There being no further business to come before the Board, a motion was made by Councilman Skvorak, seconded by Councilman Gerber, to adjourn. Meeting adjourned at 7:28 p.m.

Respectfully submitted:

Lori Borland, Town Clerk