

2022 Regular Meeting MINUTES
June 13, 2022

Present:

Paul H. Smith	Supervisor
Patrick Britton	Councilman
Susan Storms	Councilman
Frank Skvorak	Councilman
Shari Gerber	Councilman
Rebecca Shultz	Deputy Town Clerk
Michael O'Shaughnessy	Highway Superintendent
James Burrows	Counsel
Terry McKeever	Code Enforcement Officer
Glenn Face	Public
Janice Gravely	Public

Excused: Lori Borland, Town Clerk (at conference)

Supervisor Smith called the Regular Meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Minutes: Motion was made by Councilman Gerber, seconded by Councilman Britton to approve the minutes from the last meeting held on May 9, 2022 and the continuation meeting of May 16, 2022. Motion passed unanimously, carried.

Privilege of the Floor: Glenn Face, resident of Natural Bridge, spoke about wishing to have a street light placed on the pole in front of his house on Ridge Road, County Rt. 41. Supervisor Smith noted that the billing would be through National Grid, and the Town would be willing to place a street light there.

RESOLUTION #16-2022 – Motion was made by Councilman Britton, seconded by Councilman Gerber to approve the Town of Wilna placing a street light on Pole #15 in front of Mr. Face's property on Ridge Road at the cost of the Town, to be billed through National Grid. Motion passed unanimously. Carried.

Janice Gravely, Board member of the Carthage Area Rescue Squad, spoke about some concerns she has with the Board of that organization. Supervisor Smith noted that the Town gives a budgeted contribution each year with the stipulation that they cannot bill people who have no insurance. Ms. Gravely will address the concerns with the CARS Board.

Mickey Dietrich, RACOG Circuit Rider, was excused, but he submitted a written report. A contract with CGI was signed to work on a promotional video. Regarding the LED Lighting, some Lewis County communities are receiving their shared service funds from the County shared service plan. On July 28, there will be a presentation about the history of the Black River at the Lowville school auditorium, and will be included as part of the Riverfest taking place on July 30.

Communications: A thank you letter from VEM Food Pantry was read by Supervisor Smith.

Community Development Director Report: Sarah Bullock, Community Development Director, submitted her written report which was read by Supervisor Smith. It included: BOA – A contract is under review and due to the State by June 22. Mrs. Bullock met with Mayor Zando and David Zembiec to discuss the status of the NYSERDA solar project and how the BOA fits in with this project. She gave an overview of the Economic Visioning Summit held on April 28 at Zero Dock Restaurant. The Consolidated Funding Application has been

opened, and she is reviewing several projects for that and attending webinars for different funding sources. Regarding the Main Street Grants, there are six different property owners interest in rehab projects in the downtown area. The CIDC is the applicant for this project. She is seeking to re-apply to NYS Parks for the Natural Bridge ballfield project. Regarding the Herrings Disinfection Project, the project is too small for the CDBG application, but she is looking to USDA Rural Development to see about a potential application. She has updated the database as to the status of this project, and the town has an extension through the end of 2022 to develop plans and specs. BCA is working on the SEQR Parts 2 and 3 at this point.

Highway Report: Michael O'Shaughnessy, Highway Superintendent, noted that Jefferson County payroll and shared services was billed. The crew helped Deferiet with clean up and Rutland with paving. County bridge was is done along with shoulder and ditch work on Rt. 36 and 40. All roadsides have been mowed along with water treatment plant and transfer site. Shoulder and ditch work was done and the dirt roads have been York-raked. The bulldozer should be repaired by the end of the month. The control panel for the backup generator was struck by lightning and he has reached out to a contractor to get a price and will check to see if it is covered by insurance. He has had one crew member resign and will be hiring a replacement as soon as possible. He noted that he wants to have the applications handed out at the Clerk's office also.

Dog Control Officer: April Hall, DCO has been very busy with at large dogs and abandoned, etc. and various concerns about the welfare of certain dogs.

Town Clerk Report: Ms. Shultz noted that the Water District collections for May, 2022 were \$572.00. The Town Clerk fees for May, 2022 were \$1133.34. The Transfer Site Funds collected for May, 2022 were \$3895.00 and that the new water bills were just mailed out on June 3.

Code Enforcement: Mr. McKeever noted that Mr. Fuller has been service with a notice of demolition on the house, and he is waiting for National Grid to do their part in removing the junk cars and tire fence.

Assessor Report: Marlene Norfolk, the Interim Assessor, gave a detailed report of her activities in the last month. She noted that the 2022 tentative roll has been filed and accepted by Jefferson County Real Property and a public notice will be put in the paper for public review of the same. July 1, the roll will be finalized. The BAR met and reviewed two cases and all paperwork and notifications have been done.

Attorney Report: Mr. Burrows noted that the Pierce case against the Town and Code Officer has been dismissed due to untimely filing. The Board approved the demolition of the Reginald Smith house on NYS Rt. 3
RESOLUTION #17-2022 - Motion was made by Councilman Britton, seconded by Councilman Skvorak. Motion passed unanimously, carried. The Carthage School Board approved the Carthage Energy proposal and we should be receiving a check for around \$219,000.

Town Board Committees: No report

Town Supervisor's Financial Statements: Motion was made by Councilman Skvorak, seconded by Councilman Britton to approve the Financial Statements as provided by the CPA's. Motion passed unanimously, carried.

Vouchers: Motion was made by Councilman Storms, seconded by Councilman Gerber, to approve the vouchers in Abstract #6 in the amount of \$83,537.67. Motion passed unanimously, carried.

Old Business: None

New Business:

Regarding the expired term of Daniel Trembley on the Town of Wilna Housing Authority Board, **RESOLUTION #18-2022** - a motion was made by Councilman Britton, seconded by Councilman Gerber, to re-appoint Daniel Trembley to the Town of Wilna Housing Authority Board for a second and final 5 year term to commence on May 18, 2022 and ending on May 17, 2027. Motion passed unanimously, carried.

Regarding the Shared Services Agreement between the Town and NYS DOT, **RESOLUTION #19-2022** – motion was made by Councilman Storms, seconded by Councilman Gerber, to approve the Shared Services Agreement to run from June 13, 2022 to June 13, 2026. Motion passed unanimously, carried.

Regarding the Herrings Disinfection Project, BAC has provided SEQR Parts 2 and 3, **RESOLUTION #20-2022** upon motion by Councilman Storms, seconded by Councilman Gerber, these were approved. Motion passed unanimously, carried. Jim Burrows, Attorney, noted that he has no paperwork on this.

It was noted that we need a contract for the mowing of Hillside Cemetery with the Cemetery Association for \$1000 to be paid in two installments each of \$500.00. Cory Gebo is the person that does the mowing.

There being no further business to come before the Board, a motion was made by Councilman Britton, seconded by Councilman Gerber, to adjourn. Meeting adjourned at 7:55 p.m.

Respectfully submitted:

Lori Borland, Town Clerk