

2022 Regular Meeting MINUTES
April 11, 2022

Present:

Patrick Britton	Councilman
Susan Storms	Deputy Supervisor
Frank Skvorak	Councilman
Shari Gerber	Councilman
Michael O'Shaughnessy	Highway Superintendent
Lori Borland	Town Clerk
Joshua Lumsden	RACOG
Rebecca Shultz	Deputy Clerk
Terry McKeever	Code & Zoning Officer

Excused: Paul H. Smith, Supervisor

Deputy Supervisor Storms called the Regular Meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Minutes: Motion was made by Councilman Gerber, seconded by Councilman Britton to approve the minutes from the last meeting held on March 14, 2022. Motion passed unanimously, carried.

Privilege of the Floor: Joshua Lumsden was present in place of Mickey Dietrich for RACOG. He noted that the next RACOG board meeting is to be determined. Economic Visioning Summit will be the end of April. Jefferson County has been supplied with what they need for the LED Lighting shared services grant with Lewis County. Local Government Conference is at the end of April at Turning Stone.

Communications: A request for funds was received from Fairview Cemetery. A question was submitted to Town Counsel, but have not heard a response as of yet, so this matter was tabled for the time being.

Community Development Director Report: BOA for Deferiet is awaiting a contract and answer from the State. Many hours have been spent talking with property owners on how to improve their properties in the downtown area.

Highway Report: Michael O'Shaughnessy, Highway Superintendent reported that sweeping and roadside trash pickup is being done. Cold patching has been done. Vehicle maintenance is being done, other routine items.

Dog Control Officer: No report

Town Clerk Report: Ms. Borland noted that the Water District collections for March, 2022 were \$13,920.50. The Town Clerk fees for March 2022 were \$1491.32. The Transfer Site Funds collected for March 2022 were \$3509.00. She noted that the water bill payments are due today.

Code Enforcement: Mr. McKeever reported that he has issued 14 permits including two new homes. There are numerous code violations that are being sent to the court. He noted that the Helmer property has been sold and will be fixed up; Hajdasz/Mono property is partially cleaned up; Foy is on the list to be demolished; Potter manufactured home has not yet been taken down in Natural Bridge; Gill property – a letter has been drafted to Mr. Gill regarding reimbursing the Town for the total amount due, but authorization has not been

received from Counsel at this point; Smith property – a letter will be sent to the family urging them to accept the purchase offer.

Assessor Report: Marlene Norfolk, the Interim Assessor, gave a detailed report of her activities in the last month. The tentative roll has been completed. Board of Assessment Review will meet on May 24 from 4-8 p.m. Change of assessment notices and oath of office have been filed with Real Property. Notices will be published at the end of April. Sales have been reviewed and exemptions removed; field reviews have been done. All exemptions have been reviewed again in preparation for the final roll being established.

Attorney Report: Mr. Burrows is out of town, so there is no report.

Town Board Committees: No report

Town Supervisor's Report: Motion was made by Councilman Skvorak, seconded by Councilman Britton to approve the Financial Statements as provided by the CPA's. Motion passed unanimously, carried.

Vouchers: Motion was made by Councilman Britton, seconded by Councilman Gerber, to approve the vouchers in Abstract #4 in the amount of \$86,474.18. Motion passed unanimously, carried.

Old Business:

RESOLUTION #7-2022 – Motion was made by Councilman Skvorak, seconded by Councilman Britton, to acknowledge that the annual Court Audit has been performed and everything is in satisfactory condition, with records in great shape. Motion passed unanimously, carried.

New Business: NONE

Motion was made by Councilman Gerber, seconded by Councilman Britton, to go into Executive Session to discuss litigation. Executive Session began at 7:24 p.m.

Regular Session resumed at 7:36 p.m.

There being no further business to come before the Board, a motion was made by Councilman Skvorak, seconded by Councilman Gerber, to adjourn. Meeting adjourned at 7:36 p.m.

Respectfully submitted:

Lori Borland, Town Clerk