

2023 Organizational Meeting MINUTES

January 9, 2023

Present:

Paul H. Smith	Supervisor
Patrick Britton	Councilman
Susan Storms	Councilman
Frank Skvorak	Councilman
Shari Gerber	Councilman
Michael O'Shaughnessy	Highway Superintendent
Lori Borland	Town Clerk
Rebecca Shultz	Deputy Town Clerk
Robert Ball	Assessor

Supervisor Smith called the Organizational Meeting to order at 6:45 p.m. and the Pledge of Allegiance was recited.

Motion was made by Councilman Storms, seconded by Councilman Skvorak, for the Monthly Regular Town Meeting to be held on the 2nd Monday of each month except Monday holidays which then will be held on the 2nd Tuesday of that month at 7PM. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Britton to accept the Rules of Order, Procurement Policy, Investment Policy, Code of Ethics, Ban of Weapons in the Workplace, and Town of Wilna Policy against Sex Discrimination and Sexual Harassment for 2023, and acknowledgement of review of the same. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to utilize Carthage Savings & Loan as the office depository for the Town Clerk's Accounts, and authorize Lori Borland, Town Clerk and Sue Storms, Deputy Supervisor, as signatories on said account. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Britton, utilize Carthage Savings & Loan as the official depository for the General Checking and Savings Accounts after close out from Community Bank. NA. Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Skvorak, to have Paul Smith, Supervisor and Sue Storms, Deputy Supervisor, and Patrick Britton, Councilman, as signatories on the General Checking Account. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Skvorak, to utilize Watertown Daily Times and/or Lowville Journal & Republican as the official newspaper for the Town of Wilna. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Storms, to accept Budgets for the Carthage-Wilna Fire District \$617,028, Natural Bridge-Fire District \$43,198 and Wilna-Deferiet Fire Protection \$25,000. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to authorize Supervisor Smith to sign 2023 agreements for the following:

Town of Wilna/Carthage Area Rescue Squad	\$41,000
Town of Wilna/Natural Bridge Ambulance	\$17,800

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Britton, to accept the following contracts in exchange for services rendered to the Town of Wilna:

Carthage Free Library	\$7,500
VEM	\$5,000
Wilna/Champion Transportation	\$8,500
Volunteer Transportation Ctr	\$2,500

Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Skvorak, to accept the following contributions made to Organizations in the Town of Wilna:

Carthage Chamber celebrations	\$4,000
Deferiet Senior Citizens	\$100
American Legion Post #789	\$300
VFW	\$100

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Storms, to approve the 2022 Annual Reports for Town Clerk Fees and DECALS. Reports can be viewed and signed in Paul Smith's Office with the vouchers. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to authorize 2023 Salaries and the 2023 IRS standard mileage rate of \$0.655 cents per mile for the use of personal vehicles for official Town of Wilna business. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Skvorak, to retain the legal services of James Burrows, Esq. as Town attorney for 2023. Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Skvorak, to authorize the following payments:

2023 Assoc of Towns Membership	\$1,000
RACOG Dues	\$1,250

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Britton, to pay the following vouchers as prepay: Jefferson Co. Recycling, National Grid, NYS Teamsters Ins., Philly Fuels, State Comptroller, Verizon Wireless, and Westelcom and any CDBG draws necessary. Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Britton, to pay expenses for elected and appointed personnel to attend Conferences and Workshops during 2023 for the Town of Wilna. Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Britton, to approve James Yuhas' medical agreement with Sackets Harbor and Town of Wilna for 2023. Village of Sackets Harbor agrees to provide full reimbursement for medical insurance of \$929.35 per month. Motion passed unanimously, carried.

There being no further business to come before the Board for the Organizational Meeting, a motion was made by Councilman Skvorak, seconded by Councilman Britton, to adjourn. Meeting adjourned at 6:50 p.m.

Respectfully submitted:

Lori Borland, Town Clerk