

2022 Organizational Meeting MINUTES  
January 10, 2022

Present:

Paul H. Smith	Supervisor
Patrick Britton	Councilman
Susan Storms	Councilman
Frank Skvorak	Councilman
Shari Gerber	Councilman
Michael O'Shaughnessy	Highway Superintendent
James Burrows, Esq.	Town Attorney
Lori Borland	Town Clerk
Rebecca Shultz	Deputy Town Clerk
Robert Ball	Assessor
Jim Yuhas	Bookkeeper
Mary Ann Yuhas	Outgoing Clerk to Supervisor
Mickey Dietrich	RACOG Circuit Rider
Emily Phillippe	CPA
Franz Phillippe	CPA

Supervisor Smith called the Organizational Meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Motion was made by Councilman Storms, seconded by Councilman Britton, for the Monthly Regular Town Meeting to be held on the 2<sup>nd</sup> Monday of each month except Monday holidays which then will be held on the 2<sup>nd</sup> Tuesday of that month at 7PM. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Gerber to accept the Rules of Order, Procurement Policy, Investment Policy, Code of Ethics, Ban of Weapons in the Workplace, and Town of Wilna Policy against Sex Discrimination and Sexual Harassment for 2022, and acknowledgement of review of the same. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Gerber, to utilize Community Bank, NA as the office depository for the Town Clerk's Accounts, and authorize Lori Borland, Town Clerk and Sue Storms, Deputy Supervisor, as signatories on said account. Motion passed unanimously, carried.

Motion was made by Councilman Gerber, seconded by Councilman Britton, to have Paul Smith, Supervisor and Sue Storms, Deputy Supervisor, and Patrick Britton, Councilman, as signatories on the General Checking Account. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Storms, to accept Budgets for the Carthage-Wilna Fire District \$646,496, Natural Bridge-Fire District \$43,198 and Wilna-Deferiet Fire Protection \$25,000. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to authorize Supervisor Smith to sign 2022 agreements for the following:

Town of Wilna/Carthage Area Rescue Squad	\$41,000
Town of Wilna/Natural Bridge Ambulance	\$15,800

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Gerber, to accept the following contracts in exchange for services rendered to the Town of Wilna:

Carthage Free Library	\$7,500
VEM	\$5,000
Wilna/Champion Transportation	\$8,500
Volunteer Transportation Ctr	\$3,125

Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to accept the following contributions made to Organizations in the Town of Wilna:

Brady Acre Senior Citizens	\$100
Carthage Chamber celebrations	\$4,000
Deferiet Senior Citizens	\$100
Long Falls Tenant Assoc	\$100
American Legion Post #789	\$300
VFW	\$100

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Gerber, to approve the 2021 Annual Reports for Town Clerk Fees and DECALS. Reports can be viewed and signed in Paul Smith's Office with the vouchers. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to authorize 2022 Salaries and the 2022 IRS standard mileage rate of \$0.585 cents per mile for the use of personal vehicles for official Town of Wilna business. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Gerber, to retain the legal services of James Burrows, Esq. as Town attorney for 2022. Motion passed unanimously, carried.

Motion was made by Councilman Storms, seconded by Councilman Britton, to authorize the following payments:

2022 Assoc of Towns Membership	\$1,000
RACOG Dues	\$1,250
RACOG Swimming Program	\$4,400

Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Storms, to pay the following vouchers as prepay: Jefferson Co. Recycling, National Grid, NYS Teamsters Ins., Philly Fuels, State Comptroller, Verizon Wireless, and Westelcom and any CDBG draws necessary. Motion passed unanimously, carried.

Motion was made by Councilman Britton, seconded by Councilman Storms, to pay expenses for elected and appointed personnel to attend Conferences and Workshops during 2022 for the Town of Wilna. Motion passed unanimously, carried.

Motion was made by Councilman Skvorak, seconded by Councilman Storms, to approve James Yuhas' medical agreement with Sackets Harbor and Town of Wilna for 2022. Village of Sackets Harbor agrees to provide full reimbursement for medical insurance of \$1805.66 per month through May, 2022. Motion passed unanimously, carried.

There being no further business to come before the Board for the Organizational Meeting, a motion was made by Councilman Britton, seconded by Councilman Storms, to adjourn. Meeting adjourned at 7:08 p.m.

Respectfully submitted:

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Lori Borland, Town Clerk