

**2021 REGULAR MONTHLY MEETING  
MINUTES OF MEETING HELD MARCH 8, 2021  
IN PERSON MEETING**

Present:

Paul H. Smith	Supervisor
Patrick Britton	Councilman
Susan Storms	Councilman
Shari Gerber	Councilman
Lori Borland	Town Clerk
Michael O'Shaughnessy	Highway Superintendent
Jim Yuhas	Bookkeeper
Terry McKeever	Code Enforcement Officer
James Burrows, Esq.	Town Attorney
Robert Ball	Assessor
Wayne McIlroy	Village President
Sean McHale	Carthage/Wilna Fire District
Norman Barkley	Carthage/Wilna Fire District
Jon Storms	Planning Board
Rebecca Shultz	Deputy Clerk

Absent:

Frank Skvorak	Councilman
---------------	------------

Supervisor Smith called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Motion was made by Councilman Gerber, seconded by Councilman Storms to approve the minutes from the meeting held on February 8, 2021. Unanimously passed, carried.

Privilege of the Floor: Mickey Dietrich, Circuit Rider for RACOG was absent, but presented his written report previously. The next RACOG meeting will be March 16, 2021. Regarding the Black River Trail extension, it was noted that Matt Cervini from GYMO is willing to represent the Town and Village on this matter free of charge. He further noted that he is currently working on updating the Wilna website.

**RESOLUTION #1-2021** – Motion was made by Councilman Britton, seconded by Councilman Storms to approve the services by Matt Cervini of GYMO to represent the Town free of charge regarding the extension of the Black River Trail. Unanimously passed, carried.

Communications: The Town received a letter from St. Pauly Textile letting us know how our clothing drop box has helped their cause.

Regarding the Crown Cleaners Park Project, Mr. Smith received a request for a letter of intent to apply for a grant through the Northern Regional Border Commission.

**RESOLUTION #2-2021** – Motion was made by Councilman Storms, seconded by Councilman Gerber to do a letter of intent to apply for a grant for the Crown Cleaners Park Project through the NRBC. Unanimously passed, carried.

Community Development Director Report: Sarah Bullock reported that a Main Street Grant application was submitted on January 15, 2021 for \$100,000 grant request for a \$135,000 project to renovate 268-272 State Street. There was a second application submitted by the CIDC and is a Technical Assistance Grant to study the feasibility and reuse of the old railroad depot in Carthage. No report on the success of these applications. She further noted that there is a "The Preserve NY Grant Program" for technical assistance in preservation projects. One of note is the old Railroad Depot.

Town Highway Superintendent Report: Michael O'Shaughnessy noted that the Highway Crew would like to use their clothing and shoe allowances for uniforms with their names on them. It would cost the Town approximately \$390 to have the names put on the uniforms.

**RESOLUTION #3-2021** – Motion was made by Councilman Britton, seconded by Councilman Storms, to have the Town pay to have the names put on the uniforms for the Highway Crew. Unanimously passed, carried.

Matt Cervini from GYMO noted that there may be grants for repairs to culverts and bridges owned by the Town. Mr. O’Shaughnessy will follow up on this with Mr. Cervini. Mr. O’Shaughnessy further reported that the weather has kept the Highway Crew very busy with snow plowing and removal. Regular general maintenance was done on the equipment.

Dog Control Officer Report: No report

Town Clerk Report: Water district collections for February were \$451.50. Town Clerk fees for February were \$626.50. Transfer site fees collected for February were \$3048.00.

Code Enforcement Officer Report: Terry McKeever noted that he has issued two new permits this month, sent out five violation notices and condemned two properties.

Assessor’s Report: Robert Ball, Assessor noted that there have been 21 property transfers this year so far, and of them, there were 13 Arm’s Length Sales. He has 92 open permits, and has been requested to accept electronic filing of the grievance forms.

**RESOLUTION #4-2021** – Motion was made by Councilman Storms, seconded by Councilman Britton, to accept e-filing of the grievance forms for Grievance Day. Unanimously passed, carried.

Attorney’s Report: Attorney Burrows noted that there should be a 239-M Review by the County Planning Board on the Unsafe Buildings and Structures proposed local law, and we need to set a public hearing for that to be passed. Town Clerk will submit the 239-M review to the County Planning Board.

Regarding the Unsafe Structures public hearing, a motion was made by Councilman Britton, seconded by Councilman Gerber to hold a public hearing on April 12, 2021 at 6:45, with the regular monthly meeting immediately following.

Town Supervisor’s Report: Motion was made by Councilman Britton, seconded by Councilman Gerber to approve the February Supervisor’s Report. Unanimously passed, carried.

Vouchers: Motion was made by Councilman Storms, seconded by Councilman Britton, to approve the vouchers in Abstract #3 in the amount of \$68,810.85. Unanimously passed, carried.

Old Business: None

New Business: None

A motion was made by Councilman Storms, seconded by Councilman Gerber to enter into Executive Session to discuss the appraisal cost on an assessment challenge matter. Executive Session began at 7:29 p.m. Regular Session resumed at 8:15 p.m. No action was taken at this time, and Attorney Burrows will continue with dialogue.

There being no further business to come before the Board, a motion was made by Councilman Storms, seconded by Councilman Gerber to adjourn. Meeting adjourned at 8:15 p.m.

Respectfully submitted:

---

Lori Borland, Town Clerk