

**2021 REGULAR MONTHLY MEETING
MINUTES OF MEETING HELD JANUARY 11, 2021
VIRTUAL ZOOM MEETING**

Present:

Paul H. Smith	Supervisor
Patrick Britton	Councilman
Susan Storms	Councilman
Frank Skvorak	Councilman
Shari Gerber	Councilman
Lori Borland	Town Clerk
Michael O’Shaughnessy	Highway Superintendent
Jim Yuhas	Bookkeeper
Jean Waterbury	Facilitator

Supervisor Smith called the meeting to order at 7:06 p.m.

Motion was made by Councilman Storms, seconded by Councilman Gerber to approve the minutes from the regular monthly meeting held on December 14, 2020 and the final meeting held on December 30, 2020. Unanimously passed, carried.

Privilege of the Floor: Mickey Dietrich, Circuit Rider for RACOG was not available, however, he submitted a written report in advance. It noted that the next RACOG meeting will be on January 20, 2021, virtually, and the Jefferson and Lewis County Emergency Management will speak about the preparation of an emergency management plan which has to be in place by April 1, 2021. A developer is moving forward with putting pedal cars on the abandoned railroad track. Jefferson and Lewis Counties have both submitted shared service plans for the LED Lighting project which will provide communities with more financial benefit. Mickey is currently working on a website for the Town of Wilna.

Communications: A request was received from the Carthage Area Chamber of Commerce for contribution towards Winterfest. Motion was made by Councilman Britton, seconded by Councilman Gerber to contribute \$100 to the Chamber of Commerce towards the Winterfest costs. Unanimously passed, carried.

Community Development Director Report: Sarah Bullock reported that applications for Main Street Grant funding are due in Mid-January. She has requested the Board to approve a resolution to apply for NY Main Street Grant. RESOLUTION #1-2021 – Motion was made by Councilman Britton, seconded by Councilman Storms to authorize the Town to move ahead to apply for a NY Main Street Grant for renovations of buildings on Main Street. Unanimously approved, carried.

Town Highway Superintendent Report: Michael O’Shaughnessy reported the work performed for Jefferson County for 2020 was billed at \$15,186.78. Shared service work of \$8,547.63 was also done. Vouchered bills for the Highway Department were down from 2019 by \$76,392. Assisted Villages of Carthage and West Carthage with removal of Christmas decorations. Snow removal and filled salt barrel for American Legion and Town Office. All Christmas lights are down and put away. General cleaning and painting at the highway barn is being done. General maintenance on all highway vehicles is being completed.

Dog Control Officer Report: None

Town Clerk Report: Water district collections for December were \$15,731.50 with an annual total of \$117,023.76. Town Clerk fees for December were \$590.70 with an annual amount of \$14,641.27. Transfer site fees collected for December were \$2212.00, with an annual amount of \$37,140.80.

Assessor’s Report: Robert Ball, Assessor reported that there have been no property sales or transfers so far this year. He has 110 site visit/permits that will carry over for the 2021 Assessment Roll. Several permits were closed out last

month and new ones added from the updated list received from the Village Code Officer. Mr. Ball further noted a thank you to the Board for passing the resolution adopting Gov. Cuomo's executive order waiving the renewal for senior citizens exemptions. He is in the process of calling all the seniors to notify them of the changes and will be mailing letters to any seniors he has not been able to reach.

Town Supervisor's Report: Motion was made by Councilman Gerber, seconded by Councilman Britton to approve the audited 2020 Supervisor's Report. Unanimously passed, carried.

Vouchers: Motion was made by Councilman Gerber, seconded by Councilman Storms, to approve the vouchers in Abstract #1 in the amount of \$107,103.86. Unanimously passed, carried.

Old Business: Approval of changes to Procurement Policy: Motion was made by Councilman Skvorak, seconded by Councilman Britton to approve the minor changes in the Town of Wilna Procurement Policy. Unanimously passed, carried.

New Business: Eastern Shore Associates have provided the Town with a quote for insurance in the amount of \$27,800.06. Motion was made by Councilman Britton, seconded by Councilman Gerber to accept the insurance quote. At this time, the Town is declining the quotes submitted for Cyber Security Insurance, as we are taking some steps to improve our cyber security to possibly reduce the cost. Unanimously passed, carried.

Trial Balance: Motion was made by Councilman Storms, seconded by Councilman Britton to approve the Trial Balance as presented by the bookkeeper. Unanimously passed, carried.

Motion was made by Councilman Storms, seconded by Councilman Britton to adjourn. Meeting adjourned at 7:26 p.m.

Respectfully submitted:

Lori Borland, Town Clerk